

**CLAYTON LIBRARY FRIENDS**  
**Executive Board Meeting**  
**October 26, 2018**  
**St. John the Devine Meeting Room**

**Board Members Present**

John Dorroh  
Pat Metcalfe  
Nick Cimino  
Tom Coughlin  
Fidel Ramirez  
Glenda Hayes  
Barbara Richards

**Members Absent**

Elani Hantel  
Randy Pace  
Sue Yerby

Guests: None

**Minutes**

Vice President Pat Metcalfe called the meeting to order at 10:15 am. The meeting was held at St. John the Devine due to the Clayton Library being closed.

Vice President, Pat Metcalfe

- Clayton Library Friends will have three tables at the Texas State Genealogical Society meeting which will be held in San Antonio November 2-4. Multiple duplicate books are expected to be sold at this event. Liz Hicks, Cynthia Millis, Sue Yerby, Tom and Catherine Kaufman will assist.

John Dorroh, Director of Acquisitions, has made reservations for a table at the National Genealogical Society meeting which will be held in St. Charles Missouri in May 2019.

Presenting the Nominating Committee, Glenda Hayes, Correspondence Director, presented their recommended slate of Nominees to the Board. The proposed slate of officers and directors for November 2018 election are:

- Sue Yerby, President
- Lynda Collins, 1<sup>st</sup> VP Membership
- Wade Mayberry, 2<sup>nd</sup> VP Ways and Means
- Barbara Richards, Secretary
- Fidel Ramirez, Director of Social Media
- Randy Pace, Director of Public Relations
- Nick Cimino, Director of Programs
- Elsa Schmider, Director of Volunteers and Hospitality

Board approved the Slate for presentation to the membership at the November 10th Annual meeting for their election.

Glenda Hayes – Correspondence Report

- Twenty-two Thank you notes for donations
- Two notes sent to families of “in memory” donations
- One note sent to individual of an in honor of donation.
- Two large donations were made by Carol Stelling and John E. McGowen. Sue Yerby was notified.

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Tom Coughlin, Treasurer, discussed: The Treasurer's Report as of October 25, 2018.

- YTD Revenue: \$16,507, 60.7% of the budget
- YTD Expenses: \$71, 260, 63% of the budget

The Endowment Fund lost \$19,694.20 since the beginning of the year.

The Management Report for Clayton Library Friends, Inc. was provided to all.

Nick Cimino, Director of Volunteers and Hospitality, provided an email from Steven Bychowski, Sr. Library Specialist, Clayton Library:

- Volunteers are needed for the Wednesday 12 – 2 pm shift at the Clayton House Welcome Desk.
- The Microprint Desk is covered each weekday from 12-2 pm.
- Looking for one day or short-term projects with which volunteers can assist as they tend to get a good participation response. Any ideas or suggestions will be greatly appreciated.

Nick will be the Director of Programs next year. The General Meeting schedule was discussed.

- February 9, 2019
- May 11, 2019
- August 10, 2019 – Program will be State of the Library
- November 9, 2019

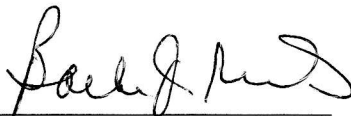
Possible programs for next year were suggested:

- Dana Leeds, member of Houston Genealogical Forum, has developed a new way to analyze autosomal DNA.
- Steve Rockwell, speaker at RootsTech 2018, has a presentation on "Connect and Belong".
- Clayton Library staff have excellent programs that they could present.
- Poster Presentation – possibly have multiple speakers who will give short presentations at tables set up.

**Motions:**

Motion 1 October 2018 01 — Motion by Glenda Hayes to accept the proposed slate of officers and directors for November 2018 election. Seconded by John Dorroh.

The meeting adjourned at 11:35 am.



Barbara J. Richards, Secretary



Pat Metcalfe, Vice President